

# **ASTON FENCE J & I SCHOOL**



**Parent Code of Conduct**

**January 2023**

**This Code of Conduct is an unsigned agreement between Parents, Carers, Visitors and Aston Fence Junior & Infant School.**



At Aston Fence, we are very proud and fortunate to have a very dedicated and supportive school community. At our school, the staff, governors, parents and carers all recognise that the education of our children is a partnership between us.

The purpose of this code of conduct is to provide the expectations around the conduct of all parents, carers and visitors connected to our school.

We expect our school community to respect our school ethos, keep our school tidy, set a good example with their own behaviour both on school premises and when accompanying classes on school visits.

In addition, we also expect our parents, carers and visitors to keep our children safe by adhering to the school's request to park safely outside the school during morning and afternoon collections.

Before and after school, it is also the responsibility of parents, carers and visitors to ensure that their children are adhering to the school's rules and routines.

As a partnership, we are all aware of the importance of good working relationships and all recognise the significance of these relationships in equipping our children with the necessary skills for their education. For these reasons, we will continue to welcome and encourage parents and carers to participate fully in the life of our school.

We are committed to resolving difficulties in a constructive manner through an open and positive dialogue; however, we understand that everyday misunderstandings can cause frustrations and have a negative impact on our relationships. Where issues arise or misconceptions take place, please contact your child's teacher or the headteacher, who will be available to meet with you and go through the issue and hopefully resolve it. Where issues remain unresolved, please follow the school's complaints procedure. This is available on the school website or a copy can be requested from the school office ( 01142692688 or [office@astonfence.org](mailto:office@astonfence.org)).

This code aims to clarify the types of behaviour that are not acceptable and seeks parental agreement to these expectations.

The code of conduct also sets out the actions the school can take should this code be ignored or where breaches occur.

**Unacceptable Behaviour:**

- Disruptive behaviour which interferes or threatens to interfere with any of the school's normal operation or activities anywhere on the school premises.
- Damaging or destroying any property on the school premises.
- Sending abusive or threatening emails or text/voicemail/phone messages or other written communications (including social media) to anyone within the school community.
- Defamatory, offensive or derogatory comments regarding the school or any of the pupils/parents/staff/governors at the school on Facebook or other social media sites.
- The use of physical, verbal or written aggression towards another adult or child.
- Approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child.
- Smoking on school premises.
- Dogs being brought on to the school premises (other than guide or assistance dogs).

Should **any** of the above occur on school premises or in connection with school, the school may feel it is necessary to take action by contacting the appropriate authorities or consider banning the offending adult from entering the school premises. Please see page 2 for details of the procedures linked to code of conduct breaches.

By choosing to send your child to our school, you are agreeing to abide by the above and we thank you in advance for this. Together, we create a positive and uplifting environment, not only for the children, but also all who work in and visit our school.

## THE SCHOOL'S PROCEDURES IN CASES OF PARENTAL CODE OF CONDUCT BREACHES

1. Depending on the severity of the breach, in the first instance, the school will inform the offending adult in writing that their behaviour is considered to be becoming unreasonable/unacceptable and, if it is not modified, further action may be taken.
2. If the behaviour is not modified or if the breach is considered serious, the school may take some or all of the following actions as necessary, having regard to the nature of the offending adult's behaviour and the effect of this on the school community:
  - a. Inform the offending adult in writing that their behaviour is now considered by the school to be unreasonable/unacceptable and, therefore, falls under the terms of this policy with specific highlights of the elements of the policy that have been breached.
  - b. The headteacher/chair of the governing body (and/or an appropriate member of staff) may invite you to a meeting to clarify your concerns and to explore the possibility of an informal resolution.

If you accept that invitation, you may be accompanied by another adult to assist you in explaining the nature of your concerns. All meetings with a member of staff will be conducted with a second person present so that meeting notes may be taken in the interest of all parties.
  - c. Inform the offending adult, that except in emergencies, all routine communication with the school should be in writing only.
3. If no resolution is found and there are repeated offences (in the case of physical or verbal aggression and malicious communication), a further letter will be issued identifying the next steps which will include the consideration of banning the offending adult from the school site in line with government guidance.
  - a. Parents who have been banned from the school premises have a general right to seek an appointment to speak to school staff in relation to their child's welfare or educational progress.
  - b. Banning a parent from the school premises should not put their child/children at risk. The headteacher will ensure that safe and effective arrangements are in place for drop-off and collection of children before and after school.
  - c. The police, DfE or other regulatory bodies will be involved, where the school deems it appropriate, in determining when incidents should be formally reported.

- d. All incidents of abuse, threatening behaviour or violence against any members of the school community will be recorded.
- e. The school will review the timescale of the ban as appropriate.
- f. Further information on controlling access to school premises can be found in the following links:

<https://childlawadvice.org.uk/information-pages/banning-parents-from-school-premises/>

<https://www.gov.uk/government/publications/controlling-access-to-school-premises>